

Creative Flutist Studio

Jennifer Keeney

Flute Lesson Policy

Scheduling-

Lessons are scheduled in 25, 45 and 60 minute weekly sessions, August – May. There are vacations taken the week of Thanksgiving, 2 weeks at Christmas (December 22nd – Jan 2nd), Spring Break (March or April), first week in June and the first week in July. The summer vacation schedule for June and July is worked out in May.

Payment-

Tuition is due at the first lesson of each month for the whole month. The tuition is paid monthly \$100.00 (\$25.00 per ½ hour), \$150.00 (\$37.50 per 45 min), for 45 min. and \$200.00 (\$50.00 per hour) for an hour lesson. If taking a single lesson the fee \$45 for 45 min. and \$60.00 per hour.

Two months tuition is required (paid each month) for lessons during the summer months (June, July and August). Students wishing to take more than 8 lessons during the summer months will be billed accordingly.

You may pay in semester payments (6 months at a time), if you prefer that.

If writing a check please make payable to Jennifer Keeney, thank you. If you prefer to send your tuition in the mail my address is on this letter.

Excused / unexcused lessons-

If you need to cancel or reschedule a lesson I require a call at least 24 hours in advance to reschedule. If you do then we can find a time during the month that works out for both of us. If you do not call 24 hours in advance and need to cancel, then you will be charged for the lesson and it will not be made up.

I realize that we all have full lives that change often, and I believe that this policy encourages the students to take more responsibility, planning and care for their flute lessons.

I recommend students come regularly to their lessons even if they have had a busy week and do not feel as prepared as they wish. There are always many things that we can do during the lessons, tone development, breathing, technique, sight reading, rhythm, music theory and musicianship can always be studied during lessons.

If I should need to cancel a lesson with you will have the option of rescheduling or a credit on your next bill.

Questions? – I am happy to discuss any questions you may have about lessons, or your daughter or son's progress, performances, practice, buying flutes...

Please feel free to call me at 713 – 446-9889, or email me at jenniferkeeney@sbcglobal.net.

Thank You !

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